

Waterhead Parish Council (PC)

Minutes of a PC Meeting held on 8th March 2017 in the Methodist Chapel Room, Gilsland

Present

Parish Councillors: - D. Horn & E. Packer, D. Rackstraw (DR) (Chairman) & E. Woodmass (EW)

Others: - F. Nugent (FN) (Clerk) & S. Bowman (SB) (City Councillor)

Absent

Parish Councillor: - J. Nicholson

Other: - L. Fisher (LF) (County Councillor)

The meeting opened with DR in the Chair

1. Chair's Opening Remarks – DR welcomed those present

2. Apologies for Absence and Declarations of Interest

Apologies for absence were received from County Councillor LF. There were no Declarations of Interest

3. Minutes of previous meeting held on 18th August 2016 - Agreed as a true and correct record and signed as such by DR

4. Matters arising from the meeting held on 18th August 2016: -

- i) **Tourist signs for the routes into Gilsland** – This is a dead duck and will not now proceed
- ii) **New Telephone Mast** – This is back on the cards with Vodafone looking to take over responsibility. Currently Vodafone are seeking to ensure that there are no impediments to them taking over responsibility
- iii) **Drover's Troughs Refurbishment** – We have received the Community Grant. The work has been scheduled to take place in June 2017. DR will update the adjoining landowner
- iv) **New Maps and Replacement Items for the Noticeboards** – Nugent has a copy of the faded parish map. He will now arrange for new maps to be printed
- v) **Merger with Upper Denton PC** – This is working with the City Council. It appears that this may be a lengthy process
- vi) **Website** – With the merger with Upper Denton in mind a joint website is now up and running. The web address is upperdentopc.gov.uk and there are separate pages for the Waterhead documents. The cost of setting up the website etc. has been paid by Upper Denton PC and will be reclaimed by them from CALC

5. Correspondence that has not been Circulated

- i) **October 2016 from HSBC Bank** – Changes to Banking Terms and Conditions. The changes will not affect how we operate our account
- ii) **28/11/16 from Roger Ashman** – Thank you for the £100 donation to St. Mary Magdalene Church

6. Reports

- i) **County** – No report due to LF's absence
- ii) **City Council** – SB reported that the Council were busy with the preparations for the May County Council Election
- iii) **Village Hall** – EW reported that the hall is getting a lot of bookings. The new tables and chairs are a big improvement on the old ones. A donation from the PC was requested. It was agreed to make a £150 donation
- iv) **Councillors** – No reports

7. Finance:

i) **Income** - £1440 from Cumbria County Council re the pending Drover's Troughs work

ii) **It was agreed to make the following Payments**

Payee	Reason for Payment	Amount
• F.J. Nugent	Clerk's Six Months Net Salary	£176.00
• HMRC	PAYE on Clerk's Six Months Net Salary	£44.00
• St. Mary Magdalene Church	Donation	£100.00
• Upper Denton PC	1/3 rd Play Park Risk Assessment Fee	£15.78
• John Wilson	2016 Grass Cutting	£220.00
• Gilsland Parish Hall	Donation	£150.00

iii) **Account Balances** - The credit balance at the start of the meeting was **£2720.43** and was **£2334.65** after the above agreed payments

iv) **Accounts Check** – The accounts from 1st April to 14th February 2017 were checked by DR and found to be in order and signed as such by him

v) **2015/16 PC Accounts** – BDO's external audit report was accepted. FN reported that the recommendation set out in the report had now been implemented

8. Planning Matter

The following planning application, details of which have been circulated, was noted
16/1041 – Improvements to Birdoswald Visitors Centre

9. **Matters for Next Meeting** – None were given

10. Next Meeting

8:00pm on Thursday 25th May 2017 in the Methodist Chapel Room, Gilsland preceded by the Annual Parish Meeting at 7:30pm

Minutes prepared by

Signed as a true and correct record

Frank Nugent
Parish Clerk
13th March 2016

David Rackstraw
Chairman
25th May 2017