

Waterhead Parish Council (PC)

Minutes of a PC Meeting held on 17th August 2017 in the Methodist Chapel Room, Gilsland

Present

Parish Councillors: - D. Horn (DH), J. Nicholson (JN), E. Packer (EP), D. Rackstraw (DR) (Chairman) & E. Woodmass (EW)

Others: - F. Nugent (FN) (Clerk) & S. Bowman (SB) (City Councillor)

Absent

Other: - L. Fisher (LF) (County Councillor)

The meeting opened with DR in the Chair

1. Chair's Opening Remarks – DR welcomed those present

2. Apologies for Absence and Declarations of Interest

No apologies for absence were received. There were no Declarations of Interest

3. Minutes of previous meeting held on 25th May 2017 - Agreed as a true and correct record and signed as such by DR

4. Matters arising from the meeting held on 25th May 2017: -

- i) **Drover's Troughs Refurbishment** – The work has been partially done and cannot be completed until a tree or trees are removed. The said tree or trees were causing part of the surrounding wall to bulge. A quote of £170 has been received for this work but it was not known if this was for the removal of one or all of the offending trees. If it was for the removal of one tree a fresh quote will be sought for the removal of all of the trees. When the fresh quote has been received the work may proceed providing the contractor has the appropriate Public Liability Insurance (PLI). If he doesn't have PLI then another tree surgeon will be asked to quote for the work. SB said that he would contribute £250 towards the total cost of the project. Nugent to provide SB with a breakdown of the total costs. It was agreed to pay Andy Hudspith £1000 Of his £1600 invoice pending completion of the project
- ii) **New Telephone Mast** – This should be in place by the end of the year
- iii) **New Maps for the Noticeboards** – Nugent to approach Burtholme and Brampton PCs to see where they got their noticeboard maps from
- iv) **Merger with Upper Denton PC** – Nugent contacted the City Council re this as he had not heard anything for some time. Ian Dixon from the City Council said that he would review the matter and get back to Nugent

5. Correspondence that has not been Circulated

- i) **30/05/17 from Northumberland County Council re the Northumberland Local Plan Core Strategy Examination (NLPCSE)** – Notification of Hearing Sessions on the Plan
- ii) **June 2017 from The Pensions Regulator (TPR)** – Details of Employer and Employee Pension Contributions (see 5(iv) and 5(v) below)
- iii) **15/06/17 from Action with Communities in Cumbria** – Enclosing Household Emergency leaflets. Each Councillor took a leaflet and EW took the rest to place in the Village Hall
- iv) **01/07/17 from TPR** - Advising that we need to comply with the Pension Regulations. A Pension Scheme (PS) is not needed as Nugent's earnings are well below the level for automatic enrolment is any PS
- v) **04/07/17 from TPR** – Confirmation of our compliance with the Pension Regulations
- vi) **11/07/17 from NLPCSE** – Informing us that Northumberland County Council has withdrawn from the Plan
- vii) **15/08/17 from CALC** – Training, for the new General Data Protection Regulations, is to be held later this year or early next year. Nugent has expressed an interest in the training and has suggested that any training costs should be shared by the four Parish Councils for which he is Clerk. As yet he does not know how much the training will cost. It was agreed in principal to pay a quarter of his expenses. Confirmation of payment of any expenses will be considered once the amount is known

6. Reports

- i) **County** – No report due to LF's absence

ii) **City Council** – SB reported that at the Civic Centre: -

- The Octagon is to be demolished
- The ground floor is to be refurbished in a way that will allow the speedy removal of furnishings in the event of another flood
- The electrical power equipment is to be moved out of the basement to a floor above any potential flood level

iii) **Village Hall** – EW reported that: -

- New tables and chairs have been bought and the hall is now suitable as a Centre for small Conferences
- New table clothes have been made
- The roof needs a lot of work. Estimates for the work are being sought

iv) **Parish Councillors** – No reports

7. **Finance:**

i) **Accounts for the period 1st April 2017 to Date** – The accounts, showing a credit balance of £3289.06, were reviewed, agreed and signed by DR on behalf of the PC

ii) **Income since the last Meeting** - None

iii) **It was agreed to make the following Payments**

Payee	Reason for Payment	Amount
• Came & Company	Annual Insurance Premium	£168.00
• Andy Hudspith (see item 4(i))	Work on the Drover's Troughs	£1000.00
• TYRUG (see item 9)	2017/18 Affiliation Fee	£10.00

iv) **Account Balance** - The credit balance after the above agreed payments was **£2111.06**

8. **Planning Matter**

The following planning application was noted: -

Ref: 17/0553 - The Installation Of 3 Antennas and 2no. 0.6m Diameter Dishes on A 22m High Lattice Tower; 2 Equipment Cabinets, A Meter Cabinet and Associated Ancillary Works All Contained Within a 6.215m X 6.215m Compound Enclosed With a 1.8m High Close Boarded Timber Fence on Land North of Howard House, Gilsland, Brampton, CA8 7AJ

9. **Joining Tyne Valley Railway Users Group (TYRUG)**

The Group is helping to support the bid to reopen Gilsland Train Station and they would like the support of the surrounding PCs. It was therefore agreed to join at an annual subscription of £10

10. **Matters for Next Meeting** – None were given

11. **Next Meeting** - 7:30pm on Thursday 30th November 2017 in the Methodist Chapel Room, Gilsland

Minutes prepared by

Signed as a true and correct record

Frank Nugent
Parish Clerk
21st August 2017

David Rackstraw
Chairman
30th November 2017