

Waterhead Parish Council (PC)

Minutes of a PC Meeting held on 17th May 2018 in the Methodist Chapel Room, Gilsland

Present

Parish Councillors: - D. Horn (DH), E. Packer (EP), D. Rackstraw (DR) (Chairman) & E. Woodmass (EW)

Others: - F. Nugent (FN) (Clerk)

Absent

Parish Councillor: - J. Nicholson (JN)

Other: - S. Bowman (SB) (City Councillor) & L. Fisher (LF) (County Councillor)

The meeting opened with DR in the Chair

1. **Chair's Opening Remarks** – DR welcomed those present

2. **Apologies for Absence and Declarations of Interest**

Apologies for absence were received from SB. There were no Declarations of Interest

3. **Appointment – Re-appointment of Chair and Vice-Chair**

DR was re-elected, unopposed as Chair and EW was elected, unopposed as Vice-Chair

4. **Minutes of previous meeting held on 12th February 2018** - Agreed as a true and correct record and signed as such by DR

5. **Matters arising from the meeting held on 12th February 2018:** -

a) **Drover's Troughs Refurbishment** – There is a bit of stonework, that was not part of the original project, left to finish off. A quote from a local dry-stone Waller is to be sought

b) **New Telephone Mast** – EW reported that the project was dead in the water

c) **New Maps for the Noticeboards** – DH is awaiting a quote for the necessary work

d) **Merger with Upper Denton PC** – Dan Newrick, Upper Denton PC Councillor, is to write direct to the Boundary Commission as he feels that the City Council is stone walling

e) **RAF Centenary** – DR has still to speak with the Gardening Club Secretary

f) **Construction work was being carried out at Coombe Crag Farm** – It would appear that there is historical planning permission for the development

g) **Go Gilsland** – No update available

6. **Correspondence that has not been Circulated** – There wasn't any

7. **Reports**

a) **County** – No report due to LF's absence

b) **City Council** – No report due to SB's absence

c) **Village Hall** – EW reported that there hasn't been a committee meeting since the last PC meeting

d) **Parish Councillors** – No reports

8. Finance:

- a) **Accounts for the period 1st April 2017 to 31st March 2018** – These were agreed
- b) **Accounts for the period 1st April 2018 to date** – These were agreed and show a credit balance of £2400.73. The credit balance after the payments below was £2140.73
- c) **Income since last meeting: -**

Payer	Reason for Payment	Amount
Carlisle City Council	2018/19 Precept	£1200.18
Carlisle City Council	2018/19 Council Tax Support Grant	£2.66

d) Payments due: -

Payee	Reason for Payment	Amount
John Dixon	2017 Grass Cutting (Already paid)	£225.00
F.J. Nugent	Clerk's Six Months Net Salary	£208.00
HMRC	PAYE on Clerk's Six Months' Salary	£52.00

e) Receipts Due: - None

- f) **2017/18 Annual Report and Governance Statement** – These were agreed
- g) **Financial Risk Assessment** - The current financial setup was reviewed in that the PC uses internet banking, all payments are made from invoices after having been authorised by the PC, in the main payments are made by BACS, up to date accounts are presented to each PC meeting for scrutiny. The PC were satisfied with the current financial procedures
- h) **Review of Clerk's Salary** – Agreed to increase the Clerk's salary from £500 to £520 p.a.

9. Planning Matters – The following planning applications were noted: -

- a) **18/0380** - Erection of Cattle Building at Lea Hill, Banks, Brampton, CA8 2BX
- b) **18/0001TEL** - Installation of Electronic Communications Apparatus at Verge adjacent to Water Pumping Facility on B6138, Gilsland, Brampton, CA8 7AJ

10. 2018/19 PC Meeting Dates - The following Thursdays were agreed, 9th August 2018, 15th November 2018, 14th February 2019 and 16th May 2019

11. Matters for Next Meeting – None were given

12. Next Meeting - 7:30pm on Thursday 9th August 2018 in the Methodist Chapel Room

Minutes prepared by

Signed as a true and correct record

Frank Nugent
Parish Clerk
21st May 2018

David Rackstraw
Chairman
9th August 2018