**Upper Denton Parish Council (PC)**

**Minutes of a PC meeting held on Thursday 7th February 2019**

**Present**

**Parish Councillors: -** D. Newrick (DN) (Chairman) , W. Makepeace (Vice-Chairman) & Tim Gordon (TG)

**Other: -** Sue Hatt (SH) (Clerk), Frank Nugent (FN) & Lawrence Fisher (County Councillor)

**Absent : -** Syd Bowman (City Councillor)

**The meeting opened with DN in the Chair**

1. **Opening Remarks** -DN welcomed those present to the meeting and introduced SH as new clerk.
2. **Co-option of Parish Councillor** – Tim Gordon was co-opted and welcomed by DN
3. **Apologies for Absence and Declarations of Interest**

Apologies for absence were received from SB. There were no Declarations of Interest

1. **Minutes of the meeting held on 1st November 2018**

Agreed as a true and correct record and signed as such by DN

1. **Finance**
2. **Accounts for the period 1st April 2018** **to date** – Agreed and signed by DN
3. **Receipts since the Last Meeting: -** None
4. **It was agreed to make the following Payments**

**Payee Reason for Payment Amount**

1. F. J. Nugent Clerk’s Six Months Net Salary £104.00
2. HMRC PAYE on Clerk’s Six Months’ Salary £26.00
3. F. J. Nugent Clerk’s Expenses from 1st April 2018 £9.66
4. Carlisle City Council Play Park Inspection Fee £60
5. Thirwall Parish Council Contribution – Christine Dixon memorial £100
6. Came & Company Annual Insurance premium £218
7. **Receipts Due**:
8. Waterhead PC Play Park Inspection fee (1/3) £16.67
9. Thirwall PC Play Area Inspection fee (1/3) £16.67
10. **Account Credit Balance** - **£3191.35**

FN left the meeting.

1. **Matters arising from the meeting held on 1st November 2018**
2. **Merger with Waterhead PC** – SH has received an e-mail from Ian Dixon outlining that the merger with Upper Denton will proceed after the Community Governance Review to be undertaken after the current Local Government Boundary Review of the City Council. The timespan is expected to be about a year
3. **Hall Terrace** – No progress to date
4. **Road Gullies** – No progress on this. LF to find out from County Council about this matter and councillors to continue posting complaints on the website.

**Action: LF**

1. **People Counters** – The numbers at Willowford Bridge were recorded at 40000 people.
2. **Speed Cameras** – Still no progress. There is a need for warning signs on all 4 approach roads into the village due to logging lorries and average speed cameras to prevent future accidents, especially in the tourist season (see visitor numbers above). It was agreed that SH would contact Gemma Dawson (PCSO for Brampton) about the options available for the village.

**Action**: **SH**

1. **Road Sign at Denton Cross** – DN to check if sign has been replaced

**Action**: **DN**

1. **Removal of Tree up from The Methodist Chapel** – DN to get new quote for the removal of the tree as the last quote from Mike Lowther was very high (£400)

**Action: DN**

1. **Correspondence that has not been circulated** –
   1. **Letter from Gilsland School:** A letter has been received from the school asking for donations towards computers. It was agreed that LF would attend the meeting at the school on 8th February 2019 and make suggestions about possible sources of funding (Lowther Street Trust).
2. **Reports:**
3. **COGS** – There is a drop in session with TVRUG at Haltwhistle Station Old Booking Office on Friday 15th February between 1400 to 1900hrs. It is hoped to get an update on Gilsland Station issue via the COGs representatives attending.

**Action**: **DN and TG**

1. **County** – LF outlined the County Council “Working Together” initiative. This provides two written partnership agreements: the fist will allow Parishes/ town councils to employ an “authorised” person to undertake agreed work on the highway (medium risk ie: hedge trimming/ sign cleaning. The second will enable communities to undertake volunteer activities which are low risk ie: litter picking/ grass cutting with the support and supervision of the County Council.

LF updated the meeting on the progress and implications of the Boundary Commission.

1. **City** – No report due to SB’s absence
2. **PC Councillors** – No reports

1. **Item for the Next Meeting** – None were forthcoming
2. **Dates for next meetings:** to be held at 6.30pm at the Methodist Chapel Room

16th May 2019 (AGM and meeting)

1st August 2019

7th November 2019

6th February 2020

1. **Next Meeting** – AGM on 16th May - 6:30pm in the Methodist Chapel Room

Minutes prepared by Signed as a true and correct record

**Sue Hatt Dan Newrick**

**Clerk to the PC Chairman**

**16th May 2019 16th May 2019**