**Waterhead Parish Council (PC)**

Minutes of a PC Meeting held on 7th February 2019 in the Methodist Chapel Room, Gilsland

**Present**

**Parish Councillors: -** D. Rackstraw (DR) (Chairman), S. Hatt (SH) (Clerk), E. Packer (EP) & E. Woodmass (EW) (Vice-Chairman)

**Others: -** Lawrence Fisher (LF) (County Council)

**The meeting opened with DR in the Chair**

1. **Chair’s Opening Remarks** – DR welcomed those present.
2. **Apologies for Absence and Declarations of Interest**

Apologies were noted from Diane Horn and Jovan Nicholson. There were no Declarations of Interest

1. **Minutes of previous meeting held on 15th November 2018** - Agreed as a true and correct record and signed as such by DR
2. **Matters arising from the meeting held on 15th November 2018 -**
3. **New Maps for the Noticeboards** SH to find out about the map that Burtholme PC use and DR to measure the board and e-mail it out. – LF to source 3 x A3 maps of Waterhead Parish from the County Council for the noticeboards.

**Action: SH/ DR/ LF**

1. **Merger with Upper Denton PC** – SH has received an e-mail from Ian Dixon outlining that the merger with Upper Denton will proceed after the Community Governance Review to be undertaken after the current Local Government Boundary Review of the City Council. The timespan is expected to be about a year.
2. **Spadeadam:** DR to check permissive footpath sign at Crammel Linn and inform Spadeadam if it needs replacing.

**Action: DR**

1. **Letter from Gilsland School :** A letter has been received from the school asking for donations towards computers. It was agreed that LF would attend the meeting at the school on 8th February 2019 and make suggestions about possible sources of funding (Lowther Street Trust).

**Action: LF**

1. **Correspondence that has not been Circulated** – There wasn’t any
2. **Reports**
3. **County** – LF outlined the County Council “Working Together” initiative. This provides two written partnership agreements: the fist will allow Parishes/ town councils to employ an “authorised” person to undertake agreed work on the highway (medium risk ie: hedge trimming/ sign cleaning. The second will enable communities to undertake volunteer activities which are low risk ie: litter picking/ grass cutting with the support and supervision of the County Council.

LF updated the meeting on the progress and implications of the Boundary Commission.

1. **City Council** –
2. **Village Hall** – EW reported that the Village Hall committee was asking for donations towards the bench for Christine Dixon. A donation of £100 was approved. EW explained that the committee was ensuring that the Village Hall was well maintained and had place settings for 50 people, providing an excellent facility for Gilsland and its visitors.
3. **Parish Councillors: -**
4. **Finance:**
5. **Accounts for the recent period 1st April 2018 to date** – these were not available due to the changes in the role of clerk, but DR provided a verbal update.
6. **Account Credit Balance** - **£2400.73**

**Payments due:**

**Payee Reason for payment Amount**

Upper Denton PC Contribution towards Playground safety check £16.67

**Receipts due:**

None

1. **Planning Matters** – None
2. **Matters for Next Meeting** – None were given
3. **Dates for next meetings:** to be held at 7.30pm at the Methodist Chapel Room

16th May 2019 (AGM and meeting)

1st August 2019

7th November 2019

6th February 2020

1. **Next Meeting** – AGM 16th May 2019 – 7.30pm in theMethodist Chapel Room

Minutes prepared by Signed as a true and correct record

**Sue Hatt David Rackstraw**

**Parish Clerk Chairman**