**Waterhead Parish Council (PC)**

Minutes of a PC Meeting held on 7th November 2019 in the Methodist Chapel Room, Gilsland

**Present**

**Parish Councillors: -** D. Rackstraw (DR) (Chairman), E. Packer (EP), E. Woodmass (EW) (Vice-Chairman) & Jovan Nicholson (JN)

**Others: -** S. Hatt (SH) (Clerk) Lawrence Fisher (LF) (County Council), Mike Mitchelson (MM) & Keith Meller (KM) (City Council)

**Absent:** Raymond Tinnion (RT) (City Council)

**The meeting opened with DR in the Chair**

1. **Chair’s Opening Remarks** – DR greeted those present to the meeting and welcomed JN as co-opted Parish Councillor.
2. **Apologies for Absence and Declarations of Interest:** RT sent his apologies. There were no declarations of interest.
3. **Minutes of previous meeting held on 1st August 2019** - Agreed as a true and correct record and signed as such by DR.
4. **Matters arising from the meeting held on 1st August 2019 –**
5. **New Maps for the Noticeboards:** As the county Council can no longer provide maps for the Parishes, it was agreed to find a supplier of maps for the 2 Parish noticeboards. JN may know someone who could help and will send the details to SH. There are several Parish maps locally so SH will find out where they were bought. It was also decided to look inot grants available.

 **Action: SH**

1. **Merger with Upper Denton:** An e-mail has been received from Sally Little indicating that further details about the merger will be sent out in December.  **Action :** SH to follow up
2. **Water Quality Reading:** JN asked about the water quality readings and was informed of the information available. He will investigate further and report back to the PC.

**Action:** JN

1. **Correspondence that has not been Circulated** – none
2. **Reports**
3. **County Councillors**: LF reported that the Penrith and the Borders Conservative Association have had a list of three candidates imposed on them from Central Office. The selected candidate will be announced at the weekend.

The system for reporting Highways issues is being changed to ensure that feedback on resolution is available.

The next round of Borderland Funding will focus on support for accessibility to Hadrian’s Wall. Upper Denton have requested that Waterhead Parish Council write to Jane Meeks, Head of Economic Development at the Civic Centre to reinforce the need for funding to re-open Gilsland station.

1. **City Councillors:** The proposed designs for St Cuthbert’s Garden Village (the proposal to develop up to 10,000 new homes, new employment and community facilities on a new Southern Link Road) are available online. Monies for the new road from Junction 42 and the infrastructure has been awarded by the Government.

The Winchester Place development in Brampton has started and the access road will be completed soon.

It was reported that the work on the Central Hotel would be starting shortly. The project would take 3 month and cost approximately £1.1 M.

1. **Village Hall** – EW reported about the Village Hall’s 125th Birthday celebrations . There was a tea party for all users and a concert, which unfortunately was poorly attended.

There is a list of work to be carried out in the hall (lights/ toilets) and a donation was requested. LF will ask Brenda Hebson to provide information about grant available to the Village Hall. SH will pass everything on the Claire Hawkins, the Treasurer.

1. **Parish Councillors**: JN reported that work on the Wallholme Bridge on the Irthing has been carried out and completed. The foundations and walls have been renewed.

The delapidated condition of Roman Way House in Gilsland was raised. It was agreed to write to Jane Meeks to ask about the current status of the situation and report back to the Parish Council.

 **Action: SH**

1. **Finance:**
2. **Accounts for the recent period 1st April 2019 to date** –
3. **Account Credit Balance** - **£1795.83**

**Payments due:**

**Payee Reason for payment Amount**

Sue Hatt Clerk’s 6 months salary £250

Sue Hatt Clerk’s expenses £65.88

**Receipts due:**

None

1. **Planning Matters** – None
2. **Matters for Next Meeting** – None were given
3. **Any other business:**
4. **Highways matters:** Darren Snowden (Brampton Highways Network Engineer) has been contacted about attending a P.C. meeting. It was suggested that he be invited to the next meeting from 7.15 to 7.45pm to deal with concerns from both Upper Denton and Waterhead PCs. A list of issues will be sent to him beforehand so that he can prepare.

**Action: SH**

1. **Dates of next meetings:**

Thursday 14th May 2020

Thursday 30th July 2020

Thursday 5th November 2020

Thursday 4th February 2021

1. **Dates for next meetings:** to be held on Thursday 6th February at 7.30pm at the Methodist Chapel Room

Minutes prepared by Signed as a true and correct record

**Sue Hatt David Rackstraw**

**Parish Clerk Chairman**