**Upper Denton Parish Council (PC)**

**Minutes of a PC meeting held on Thursday 6th February 2020**

**Present**

**Parish Councillors: -** D. Newrick (DN) (Chairman), W. Makepeace (Vice-Chairman) & T. Gordon (Councillor)

**Other: -** Sue Hatt (SH) (Clerk), & Mike Mitchelson (MM) (City Councillor), Raymond Tinnion (RT) (City Councillor) & Lawrence Fisher (LF) (County Councillor)

**Absent :** Keith Meller (KM) (City Councillor)

**The meeting opened with DN in the Chair**

1. **Opening Remarks** -DN greeted those present to the meeting and welcomed everyone to the meeting.
2. **Apologies for Absence and Declarations of Interest:** none received
3. **Minutes of the meeting held on 7th November 2019**

Agreed as a true and correct record and signed as such by DN.

1. **Matters arising from the meeting held on 7th November 2019**
* **Highways issues** – Although he could not attend the PC meeting, Darren Snowden (Brampton Highways Network Engineer) has responded to the email regarding highways issues put forward by the Parish Council. DN went through the responses and made the following points:
* DN will email Darren with a list of the gulleys that have been missed in the last scheduled clean. This will enable the Council to amend the electronic maps which are used by the operatives.
* The school car park sign is apparently the responsibility of the City Council so DN will email MM and RT about the matter.
* The wall at the end of Hall Terrace is apparently the responsibility of the homeowner. DN to check on land ownership.

**Action: DN**

1. **Footpath sign at Denton Cross:** John Lee has asked for the footpath sign on John Hedley’s land from Upper Denton over the railway to be replaced. The footpath is still shown on the maps but there might be some problem with the alignment of the footpath near the railway. DN to investigate.

**Action: DN**

1. **Village Hall repairs:** The repairs to the toilets at the village hall have already been carried out but there will be more work needed in the future so SH to send Janet Gordon the contact details for Brenda Hebson so that she can try to get some funding from Cumbria County Council.

**Action: SH**

1. **Financial Regulations**: DN and the PC agreed the Financial Regulations, which will be put on the website.

**Action: SH**

1. **Bank signatories**: There are still issues with changing the bank details as information is not being passed on by Frank Nugent, the previous clerk. SH to change the address details so that she receives future correspondence and the Chair and Vice-Chair would sign the forms to change the bank signatories. DN (Chair) and WM (Vice Chair) are existing signatories and SH (Clerk) will be a new signatory. Only then will SH be able to change the Primary User for the internet Banking and remove Frank Nugent from the account.

**Action**: **SH**

1. **Correspondence:** has been forwarded
2. **Reports:**
3. **COGS:** DN was involved in the media coverage about Gilsland Station and has been in touch with Grant Shap about possible funding. There is a Hadrian’s Wall Trail meeting at Carlisle Racecourse on 22nd February 2020, to which local representatives will be invited. DN will report back.

 **Action:** **DN**

1. **County Councillors**:
* The budget will be discussed next week to set the council tax.
* An exciting line up of events, displays and installations is being planned for the first ever ‘City of Lights’ project in Carlisle. The four-day event will take place between Wednesday 12 and Saturday 15 February 2020. This exhibition includes loud sounds, music and moving and flashing images throughout the experience, as well as bright lights and areas of darkness within the Cathedral.
* VE Celebrations are planned for the 8th, 9th and 10th May 2020.

8th May: Official parade and opening ceremony in the town centre

9th May: events in the town centre (picnic, tribute acts etc)

10th May: Border Regiment private function

There are similar celebrations planned for 10th august which is VJ day.

1. **City Councillors:**
* An increase of 10p a week for the council tax has been announced.
* Consultations on the Railway Station and the Garden City are taking place. The next stage of consultation on plans for Carlisle Railway Station will start this Friday (24 January).
* The Central Plaza hotel has been knocked down and the City Council are awaiting permission to reopen the road.
* Work on securing Borderland funding is continuing,
1. **Parish Councillors:**
2. **GO Gilsland Taxis:** TG reported concerns about the viability of GO Gilsland Taxis. The taxi, a hybrid vehicle, was bought through grants and is currently kept at Bush Nook B&B, with Meg’s Café taking phone bookings. Wendy Bond was running the project but the taxi has not been operating recently. In theory, the trained drivers get paid and the cost of the ride is subsidised. It was suggested that the taxi be kept more centrally in Gilsland (near the Memorial Hall) and drivers should be trained to regularly drive the taxi. DN to find out and report back.

**Action: DN**

1. **Finance:**

**Accounts for the period 1st April 2019** **to date** – Agreed and signed by DN

1. **Account Credit Balance** - **£3093.69**
2. **Receipts since the Last Meeting:**

Waterhead Parish Council Website hosting £47.50

Waterhead Parish Council Play Area Report £16.67

Thirwall Parish Council Play Area Report £16.67

1. **It was agreed to make the following payments:**

**Payee Reason for Payment Amount**

Gilsland Methodist Hall Room Letting 2019 £60

Carlisle City Council Play Area Report £60

Rocket Sites Website hosting £114

Came & Company Employers’ liability insurance £218

1. **Receipts Due**:

DN signed the financial report and TG checked and approved the accounts.

1. **Planning Matters:**

**19/0904** – Renewal of Extant Planning Permission 16/0924 in respect of Change of Use of Public House to 1no Dwelling and Erection of 1no Adjoining Dwelling – The Bridge inn, Gilsland, Brampton, CA8 7BE, This was not consider a renewal of planning permission as the number of dwellings has increased from 2 to 5 on the plans. A letter has been sent to the planning office but no response has been received. It was agreed that DN would ring the planning office to find out about this.

 **Action: DN**

1. **Any other business:**
2. **Website hosting:** It appears that an invoice for 2018-2019 was not paid by the previous clerk . It was agreed to pay the outstanding amount**.**

**Action: SH**

1. **Item for the next meeting** –
2. **Dates for future meetings:**

Thursday 30th July 2020

Thursday 5th November 2020

Thursday 4th February 2021

1. **Next Meeting** – The Annual General Parish Council Meeting will be held on Thursday 20th May 2020 -at 6:30pm in the Methodist Chapel Room, followed by a Parish Council meeting.

Minutes prepared by Signed as a true and correct record

**Sue Hatt Dan Newrick**

**Clerk to the PC Chairman**

**20th May 2020 20th May 2020**