**Waterhead Parish Council (PC)**

Minutes of the extraordinary meeting held by conference call on 25th June 2020

**Present**

**Parish Councillors: -** D. Rackstraw (DR) (Chairman), E. Packer (EP), E. Woodmass (EW) (Vice-Chairman) & Jovan Nicholson (JN)

**Others: -** S. Hatt (SH) (Clerk)

**Absent:** Raymond Tinnion (RT) (City Council), Mike Mitchelson (MM) & Keith Meller (KM) (City Council)

**The meeting opened with DR in the Chair**

1. **Chair’s Opening Remarks** – DR greeted those present to the meeting and welcomed everyomne to the conference call. DR paid tribute to Lawrence Fisher who died recently and recognised his many years of service to Waterhead Parish Council and his valuable contributions. A condolence card has been sent to his family on behalf of the Councillors.

1. **Apologies for Absence:** The City Councillors were not in attendance.
2. **Notification by Members of Pecuniary and other Registrable Interests:** There were none.
3. **Minutes of previous meeting held on 7th November 2019** - Agreed as a true and correct record and to be signed as such by DR. There were no minutes from the February meeting as it was not quorate. There will be an item on the next agenda to deal with matters arising.

1. **Finance:**
2. **Final Accounts 2019-2020:** approved
3. **Annual Governance and Accountability Returns 2019**-**2020**
4. **Section 1: Annual Governance Statement**: approved
5. **Section 2**: **Accounting Statement:** approved
6. **Clerk’s expenses:** approved
7. **Repairs to Gilsland playing field:** Thirwall Parish Council have completed the repairs and repainting of the slide, the steps and handrail in the playing field, which is owned by a Trust. The overall cost came to £1000 and it was suggested that a contribution of £150 be made to help cover the costs. This was approved.
8. **Any other business:**
9. There has been a planning application on the new plot next to the playing field, which is in Thirwall Parish. It was submitted for 4 dwellings but was then withdrawn because of problems with access. The road in question is a right of access and serves as emergency access for the Village Hall. Thirwall PC and the Village Hall Committee have submitted comments about the application and a site visit is being planned. It was agreed email Thirwall Parish Council to offer any support necessary on the matter.

**Action: SH to email Thirwall Parish Council Clerk.**

1. **Crammel Linn Waterfall**: SH shared the concerns of Upper Denton PC concerning the invasion of Crammel Lin over the last few weeks due to the good weather. Incidents of drinking, use of drugs and use of portable BBQs have been reported and the huge amount of rubbish left behind has had to be cleared by local volunteers. There has been a lack of policing at the site despite evidence of dangerous practices taking place. It was reported that notices from the MOD have been posted but these are inadequate considering the numbers involved. The police have been giving parking tickets but inconsiderate parking has resulted in many residents being blocked in. Access to the site is by permissive path and the MOD have indicated that it will closed if it is abused. A letter will be sent to all Chairs of local Parish Councils about the situation which can then be circulated to the County Council, the police, the MOD and Peter McCall, the Cumbria Police and Crime Commissioner. DR said he would consider the matter when the letter arrived.
2. **Development opposite Westwood off B6318**: EP asked if the letter had been sent about the development, which is breaching numerous regulations but is being carried out by the owners without planning permission. DR will draft a letter for the Planning Committee, Natural England and the Environment Agency about the matter.

**Action**: **DR to draft letter and circulate**

1. **Dates of next meetings:** Thursday 4th February 2021

Thursday 14th May 2021

Thursday 29th July 2021

Thursday 4th November 2021

Thursday 3rd February 2021

1. **Dates for next meetings:** to be held on Thursday 5th November 2020 at 7.30pm at the Methodist Chapel Room

Minutes prepared by Signed as a true and correct record

**Sue Hatt David Rackstraw**

**Parish Clerk Chairman**

**5th November 2020` 5th November 2020**