**Waterhead Parish Council (PC)**

Minutes of the Parish Council meeting held by conference call on 5th November 2020 at 7.30pm.

**Present:**

**Parish Councillors: -** D. Rackstraw (DR) (Chairman), E. Packer (EP), E. Woodmass (EW) (Vice-Chairman)

**Others: -** S. Hatt (SH) (Clerk)

**City Councillors:** Mike Mitchelson (MM) & Keith Meller (KM) (City Council)

**Absent:** Raymond Tinnion (RT) (City Council

**The meeting opened with DR in the Chair**

1. **Chair’s Opening Remarks** – DR greeted those present to the meeting and welcomed everyone to the conference call.
2. **Apologies for Absence:** Jovan Nicholson (JN)
3. **Notification by Members of Pecuniary and other Registrable Interests:** There were none.
4. **Minutes of previous meeting held on 25th June 2020** - Agreed as a true and correct record and to be signed as such by DR.
5. **Matters Arising:**
6. **New map for Parish Noticeboards:** As JN was not in attendance, it was agreed to discuss this matter at the next meeting in February.
7. **Parish Precept and Council Tax 2021-2022:** It was agreed not to increase the Precept for 2021-2022.
8. **Accessibility Policy:** SH informed the PC that the policy was now on the website.
9. **Crammell Linn Road Closure:** DR expressed dissatisfaction at the fact that the local Parish Councils had not been consulted about the road closure during the summer disturbances. The roads in the area were closed for 28 days, then for 28 days more. He would write to the County Council to raise the issue and ask for consultation if the need to close roads arises again.

**Action:** Letter to be written to the County Council.

1. **Correspondence:** None
2. **Reports:**
3. **City Councillors:** The Sands development has been re-evaluated and is moving forward with the swimming pool. Once the old Pools are closed, the site will be developed alongside the Railway Station**.**

The effects of COVID-19 continue to be felt. Staff at the Civic Centre are still working form home and the Remembrance celebrations will be very low key this year. The Fireworks and the Christmas Market have both been cancelled this year.

1. **Village Hall:** This year has been very quiet due to COVID-19. The hall continues to be used as an Outreach Post Office on a Thursday and Friday.
2. **Finance:**
3. **Accounts for the recent period 1st April 2019 to date** – credit balance of 1695.75
4. **Payments made:**

**Payee Reason for payment Amount**

Thirwall PC Playground repairs £150

Came and Company Annual Insurance Premium £218

TVCRP Annual Subs £10

1. **Payments due:**

**Payee Reason for payment Amount**

Sue Hatt Clerk’s 6 month salary £250

Sue Hatt Clerk’s expenses £42.66

**Receipts due:**

None

1. **Planning Matters:**

**20/0541:** Change Of Use Of Garden Area To Accommodate 2no. Shepherds Huts And Associated Infrastructure For Holiday Use Location: Gunshole Farm, Banks, Brampton, CA8 2BX. No comments were recorded.

**20/0666:** Erection Of A Greenhouse For Commercial Horticultural Use Location: Land to the north east of Willowford, Gilsland, CA8 7DA . The original planning letter was only sent to Upper Denton Parish Council which was an omission by Planning Services, as the development lies within the Waterhead Parish. LAthoug the planning permission applies only to the erection of a green house, extensive work on the plot started iat Easter and no planning permission was sought. There are several issues of concern: a new opening has been opened onto the highway without permission ; a pond has been excavated which may need planning permission; hedgerows have been damaged during the work. The river is a Site of Special Scientific Interest (SSSI) and the site is sandwiched between the World Heritage Site, the SSSI and several Grade 2 listed buildings.

DR has now spoken to the Planning Officer and drafted a letter outlining the various breaches of regulations, which EP, EW and JN have approved. SH will send the letter to the Planning Officer before the deadline of 13th November 2020.

**Action**: SH to send letter to Planning Officer

1. **Any other business:**
2. **Highways**: The Back Lane near Gilsland Spa is now virtually impassable due to large craters.It was agreed to write to the Highways to ask them to make repairs.

**Action:** Letter to be send to Highways

1. **Dates of next meetings:** Thursday 14th May 2021

 Thursday 29th July 2021

 Thursday 4th November 2021

 Thursday 3rd February 2022

1. **Dates for next meetings:** to be held on Thursday 4th February 2021 at 7.30pm at the Methodist Chapel Room

Minutes prepared by Signed as a true and correct record

**Sue Hatt David Rackstraw**

**Parish Clerk Chairman**