**Waterhead Parish Council (PC)**

Minutes of the Extraordinary Parish Council meeting held by conference call on 24th May 2021 at 7.30pm.

**Present:**

**Parish Councillors: -** D. Rackstraw (DR) (Chairman), E. Packer (EP), E. Woodmass (EW) (Vice-Chairman) & Jovan Nicholson (JN)

**Others: -** S. Hatt (SH) (Clerk)

**City Councillors:**

**Absent:** Keith Meller (KM) (City Council),Raymond Tinnion (RT) and Mike Mitchelson (MM) (County Council)

**The meeting opened with DR in the Chair**

1. **Chair’s Opening Remarks** – DR greeted those present to the meeting and welcomed everyone to the conference call.
2. **Apologies for Absence:** Keith Meller and Mike Mitchelson
3. **Notification by Members of Pecuniary and other Registrable Interests:** There were none.
4. **Minutes of previous meeting held on 4th February 2021** - Agreed unanimously bas a true and correct record and to be signed as such by DR.
5. **Matters Arising:**
6. **New map for Parish Noticeboards:** The final daft of the map needs to be approved so that they can be made and put in place. JN commented that the location of the Popping Stones was not very clear on the map. DR suggested that SH send the map out one last time and councillors will have 14 days to send in their comments. The map will then be approved.

**Action:** DR to contact Marilyn Leach once final comment have been received

1. **Correspondence:** None
2. **Reports:**
3. **County Council:** No report given.
4. **City Council:**. No report given.
5. **Village Hall:** no report given.

1. **Finance:**
2. **Accounts for the recent period 1st April 2021 to date** – credit balance of £2229.38
3. **Income received since last PC meeting:**

None

1. **Payment due:**

Carlisle City 2021-2022 Precept £1200

1. **Payments made since last meeting:**

P.L.Gauntlett Quarterly PAYE £30

1. **Payments due:**

Sue Hatt Clerk’s 6 month salary £250

Sue Hatt Clerk’s 6 months expenses £69.20

Upper Denton PC Repair of Noticeboard £163.79

All payments were approved unanimously. .

1. **AGAR and approval of final accounts:** The final accounts were approved unanimously. DR pointed out that expenditure was greater than income and that the precept might need to be raised in the future.
2. **Planning Matters:**

**20/0666:** Erection Of A Greenhouse For Commercial Horticultural Use Location: Land to the north east of Willowford, Gilsland, CA8 7DA . There had been no communication about this application and the outcome was being expected soon.

DR reported that the amended application dealt with all the points raised by the Parish Council in their response. No further comments were made.

1. **Any other business:**
2. **Repair of the Noticeboards:** The noticeboard near the Gilsland Spa has been refurbished by Jim Hodgson by mistake – he thought it belonged to Upper Denton. It was agreed unanimoulsy to pay for the repairs and ask Jim to also refurbish the noticeboard at Coombe Crag before the maps are put up.

**Action:** SH to organise the refurbishment with Jin Hodgson

1. **Popping Stones**: The damage to the Popping Stones has not been carried out as Natural England have taken over the matter**.** DR felt that they might be reluctant to reinstate the Popping Stones but tha he would write to them and request that they be put back to their original place. He would copy the letter to the other Parishes for their support.

**Action:** DR to draft a letter to Natural England.

1. **Dates of next meetings:**  Thursday 4th November 2021

 Thursday 3rd February 2022

 Thursday 12th May 2022

 Thursday 28th July 2022

1. **Dates for next meetings:** to be held on Thursday 29th July 2021 at 7:30pm in the Methodist Chapel Room, Gilsland

Minutes prepared by Signed as a true and correct record

**Sue Hatt David Rackstraw**

**Parish Clerk Chairman**